

# Minutes

Board of Education

2018-2019

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## Annual Reorganization Meeting – July 12, 2018

The Reorganization Meeting of the Minisink Valley Central School District Board of Education was held in room 108 in the middle school on July 12, 2018.

BOE MEMBERS PRESENT: Mr. Shawn Cahill  
Mr. William Cooper  
Mrs. Kathlee DeRose  
Mr. Joseph Flaherty  
Mrs. Catherine Prezioso  
Mr. Thomas Salamone

BOE MEMBERS PRESENT: Mr. Christopher Briecke  
Mr. James Emery, Jr.  
Mr. John Odland

DIST. PERSONNEL PRESENT: Mr. Brian C. Monahan, Superintendent of Schools  
Mr. Christian Ranaudo, Asst. Supt. for Curr. & Instr.  
Mr. Matthew Bourgeois, Asst. Supt. for Business  
Ms. Deborah L. Roda, District Clerk

VISITORS: 1  
PRESS: 0

Ms. Roda called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited followed by a moment of silence in memory of those that have passed in the last year.

Mr. Roda announced that newly elected board member Christopher Briecke had taken their oath of office on July 3, 2018, in her office.

Ms. Roda administered the oath of office to re-elected board members Kathlee DeRose and Catherine Prezioso.

A motion was made by Mrs. DeRose, seconded by Mrs. Prezioso and unanimously carried to open nominations for president of the board. Mr. Cooper nominated Mr. Flaherty and, with no further nominations, a motion was made by Mr. Cooper, seconded by Mr. Salamone and unanimously carried to close nominations. (6-0)

Ms. Roda asked for a show of hands for those in favor of Mr. Flaherty for president and reported that the vote was in favor of Mr. Flaherty for board president. (6-0)

Ms. Roda administered the oath of office to Mr. Joseph Flaherty. President Flaherty assumed chairmanship of the meeting.

A motion was made by Mr. Salamone, seconded by Mrs. Prezioso and unanimously carried to open nominations for vice-president of the board. Mrs. DeRose nominated Mr. Cooper and, with no further nominations, a motion was made by Mrs. DeRose, seconded by Mr. Salamone and unanimously carried to close nominations. (6-0)

President Flaherty asked for a show of hands for those in favor of Mr. Cooper for vice-president and reported that the vote was in favor of Mr. Cooper for board vice-president. (6-0)

Ms. Roda administered the oath of office to Vice-president Mr. Cooper.

A motion was made by Mr. Cooper, seconded by Mrs. Prezioso and unanimously carried to Appoints/Authorizess the following: (6-0)

Appoints Matthew Bourgeois as the purchasing agent for the period July 1, 2018 through June 30, 2019 and authorizes him to certify payrolls.

Appoints Lisa O'Connor as the Deputy Purchasing Agent for the period July 1, 2018 through June 30, 2019.

Appoints Deborah Roda as the District Clerk for the period July 1, 2018 through June 30, 2019.

Appoints Suzanne Samse as District Treasurer for the period July 1, 2018 through June 30, 2019.

Appoints Denise Russo as Deputy District Treasurer for the period July 1, 2018 through June 30, 2019.

Appoints Lisa O'Connor as Tax Collector for the period July 1, 2018 through June 30, 2019.

Appoints Shaw, Perelson, May, & Lambert, Esq. as the District's School Attorney for the period July 1, 2018 through June 30, 2019.

Appoints Dawn Fratto as Claims Auditor at a stipend of \$6,526.

Appoints Kristin Smith as Deputy Claims Auditor for the period July 1, 2018 through June 30, 2019 at the rate of \$35.00 per hour.

Appoints David Roda, Director of Facilities III, as the Asbestos LEA Designee and Public Water System Operator for the period July 1, 2018 through June 30, 2019.

Authorizes the President of the MVCSD Board of Education to execute all contracts approved by resolution of the board.

Authorizes the Vice President to execute all contracts in the absence of the President.

Appoints Michael Giardina as Records Management Officer and Records Access Officer and Brian C. Monahan as Records Appeal Officer.

Designate Bank of America, JP Morgan Chase, Sterling National Bank, and Key Bank as official Depository Banks.

Appoints Dr. Daniel Wolfe as a School Physician for the 2018-19 school year.

Appoints the District's Committee on Special Education (CSE) for the school year 2018-2019, as per the regulations of the Commissioner of Education:

Chairperson/Psychologist – Elizabeth Law; Chairperson/Special Education Teacher – Debra Wilson; Chairperson/Special Education Teacher – Patricia Irwin; Psychologist/Alternate Chairperson – Heather Dubrovsky, Carol Schiavo, Jessica Klein, Amber Dunn, Meghann Davis, Michele McCoy, Heather Galloway, Marie Demchak; Speech Language Therapist/Alternate Chairperson – Jean Breheny, Ellen Martin, Joanne Musselwhite, Rebecca Halpern, Shannon McChesney, Lauryn Forde, Michelle Hlavacek, Catherine Greiner; Regular Education Teacher Member of CSE; Special Education Teacher/Related Service Provider Member of CSE; Parent Member.

Appoints the following staff members as CSE Building Facilitator for the 2018-2019 school year: Heather Dubrovsky, Otisville Elementary; Carol Schiavo, Minisink Elementary; Jessica Klein, Intermediate School; Amber Dunn, Middle School; Meghann Davis, High School.

Appoints the following individuals as eligible to serve on the District's Sub-Committee on Special Education for the 2018-2019 school year:

Chairperson/School District Representative/Psychologist – Elizabeth Law;  
Chairperson/School District Representative/Special Education Teacher – Debra Wilson;  
Chairperson/School District Representative/Special Education Teacher – Patricia Irwin;  
Alternate Chairperson/School District Representative/Psychologist – Heather Dubrovsky,  
Carol Schiavo, Jessica Klein, Amber Dunn, Meghann Davis, Michele McCoy, Heather  
Galloway, Marie Demchak; Alternate Chairperson/School District Representative/Speech  
Language Therapist – Jean Breheny, Ellen Martin, Joanne Musselwhite, Rebecca Halpern,  
Shannon McChesney, Lauryn Forde, Michelle Hlavacek, Catherine Greiner; Regular  
Education Teacher Member of Sub-CSE; Special Education Teacher/Related Service  
Provider Member of Sub-CSE.

Appoints the following individuals as eligible to serve on the District's Committee on Preschool  
Special Education for the 2018-2019 school year:

Chairperson/School District Representative – Elizabeth Law, Debra Wilson,  
Michele McCoy, Heather Galloway; Alternate Chairperson/School District  
Representative – Jean Breheny, Ellen Martin, Joanne Musselwhite, Rebecca  
Halpern, Shannon McChesney, Lauryn Forde, Heather Dubrovsky, Carol  
Schiavo; Parent Member.

Adopts the Impartial Hearing Officer Rotational System List and any  
subsequent additions and(or) deletions that occur during the 2018-2019 school year.

Appoints the following individuals as eligible to serve as Impartial Hearing Officer for the 2018-2019  
school year: Sharyn Finkelstein, Lana S. Flame, Vanessa Gronbach, Amy Lynne Itzla, George  
Kandilakis, Jeanne Keefe, Martin J. Kehoe, III, Dora Lassinger, Michael Lazan, Nancy Lederman,  
Richard Marsico, James McKeever, James A. Monk, Christine Moore, Leah L. Murphy, John Naun,  
Kenneth Peters, Ed.D., Susan Mills Richmond, Kenneth S. Ritzenberg, Roslyn Roth, Jerome  
Schad, Esq., Jeffrey Schiro, Judith Schneider, Jeffrey Silverson, Craig Tessler, Elizabeth Truly,  
Aaron Turetsky, Israel S. Wahrman, James Walsh, Marion Walsh, Carl L. Wanderman, Mindy G.  
Wolman, Joel D. Ziev, Linda Agoston, Peter Albert, Lynn Botwinik Almeleh, Susan M. Barbour,  
Wendy K. Brandenburg, Robert Briglio, Diane Cohen, Audrey Daniel, John Farago.

Appoints the following individuals as Chairs of the District's 504 Committee for the 2018-2019  
school year: Elizabeth Law, Debra Wilson, Patricia Irwin, Heather Dubrovsky, Carol Schiavo,  
Jessica Klein, Amber Dunn, Meghann Davis, Michele McCoy, Heather Galloway, Marie Demchak;  
504 Rehabilitation Act/ADA Compliance Coordinator – Elizabeth Law; Pursuant to the Section 504  
Implementation Plan, Part IV B, Section 504 Grievance/Complaint Process/Procedures, the  
following individuals are authorized in order pursuant to the established procedure, to resolve  
complaints and disagreements concerning Section 504 recommendations – Building Principal,  
Director of Pupil Personnel Services, Superintendent of Schools, Board of Education.

Appoints the following individual as eligible to serve as Surrogate Parent for the 2018-2019 school  
year: Christine Cesarz.

Appoints Amy Gunther to be responsible for inputting Impartial Hearing Officer Information into the  
WEB based SED computer system.

Authorizes membership for the MVCSD Board of Education in the Mid-Hudson School Study  
Council, Orange County School Boards Associations, and New York State School Boards  
Association.

Authorizes classroom activity fund checks to be signed as follows:

Minisink Intermediate School –Paul Dombal/Kerri Serkes  
Middle School – Michael Larsen/Su Vignola  
High School – Kenneth Hauck/Cynthia Cannizzaro

Establish the following dates for the 2018-2019 regularly scheduled monthly meetings of the Board of Education. Meetings may be rescheduled with due notice if conflicts arise: July 12; August 30; September 20; October 11; November 8; December 6, 20; January 10, 24; February 7, 21; March 7, 21; April 11; May 2, 16; June 6, 20.

Establish the reimbursement rate for mileage at the IRS standard mileage rate for all employees where not otherwise addressed in a union contract.

Designate the Times Herald Record as the official newspaper of the District.

Appoints the following persons to the positions listed for the period July 1, 2018 to June 30, 2019:

Title IX & VII Coordinator – Michael Giardina  
Title IX & VII Coordinator Alternate – Debra Wilson  
Section 504 Coordinator – Elizabeth Law  
Central Registrar/Census Enumerator – Diane Super  
District Safety Designee – Christian Ranaudo  
Emergency Mgt. Coordinator – Christian Ranaudo  
AHERA/SASA Designee – Orange Ulster BOCES Risk Management

Appoints the following persons to the positions of Title IX Formal Complaint Investigators for the period July 1, 2018 to June 30, 2019:

Minisink Elementary School- Colleen Fitzgerald  
Minisink Intermediate School- Paul Dombal  
Otisville Elementary School- Vincent Biele  
Minisink Valley Middle School- Marc Gittleman  
Minisink Valley High School- Michael Burns

Appoints the following persons to serve as Dignity for All Students Act Coordinators for the specified areas for the 2018-2019 school year:

David Telgheder, High School  
Stephen Caldwell, Middle School  
Paul Dombal, Intermediate School  
Colleen Fitzgerald, Elementary School  
Vincent Biele, Otisville Elementary  
Christian Ranaudo, District Wide

Resolved, in the event that the Superintendent of Schools is not physically present in the Minisink Valley Central School District on one or more days (or the remainder of any portions thereof,) during the 2018-2019 school year, the Assistant Superintendent for Curriculum and Instruction shall hereby be designated and appointed to serve as “Acting Superintendent”.

Resolved, in the event that the Superintendent of Schools and Assistant Superintendent for Curriculum and Instruction are not physically present in the Minisink Valley Central School District on one or more days (or the remainder of any portions thereof,) during the 2018-2019 school year, the Assistant Superintendent for Business shall hereby be designated and appointed to serve as “Acting Superintendent”.

Resolved, in the event that Mr. Kenneth Hauck, Principal of the Minisink Valley High School is not physically present in the Minisink Valley High School on one or more days (or portions thereof,) during the 2018-2019 school year, that Mr. David Telgheder, Assistant Principal of the Minisink Valley High School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Resolved, in the event that Mr. Michael Larsen, Principal of the Minisink Valley Middle School is not physically present in the Minisink Valley Middle School on one or more days (or portions thereof,) during the 2018-2019 school year, that Mr. Stephen Caldwell, Assistant Principal be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Resolved, in the event that Mr. Paul Dombal, Principal of the Minisink Valley Intermediate School is not physically present in the Minisink Valley Intermediate School on one or more days (or portions thereof,) during the 2018-2019 school year, that Mrs. Colleen Fitzgerald, Principal of the Minisink Elementary School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Resolved, in the event that Mrs. Colleen Fitzgerald, Principal of the Minisink Valley Elementary School is not physically present in the Minisink Valley Elementary School on one or more days (or portions thereof,) during the 2018-2019 school year, Mr. Paul Dombal, Principal of the Minisink Valley Intermediate School be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Resolved, in the event that Mr. Vincent Biele, Principal of the Otisville Elementary School is not physically present in the Otisville Elementary School on one or more days (or portions thereof,) during the 2018-2019 school year, Mrs. Julia Downey, Assistant Principal of the Otisville Elementary School be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law.

Authorizes the following titles be bonded as specified: District Treasurer \$1,000,000, Tax Collector \$1,000,000, Courier \$200,000, and Extraclassroom Activity Fund Treasurers \$100,000 each.

Adopts the Board of Education Policy Manual, and all of its contents herein, as well as the Rules and Regulations of the District, for the 2018-2019 school year.

Authorizes the establishment of the following petty cash funds to be managed as outlined in board policy # 5530, Petty Cash Fund and Cash in School Buildings

Office/Dept	Person Responsible	Amount
Transportation	Elizabeth Chakan	\$100
High School	Cynthia Cannizzaro	\$100
Athletics	Cynthia Cannizzaro	\$400 (Gate Receipts start-up)
Aramark	Marillyn Digregorio	\$300 (Register start-up money)

Authorizes children of non-resident salaried employees of the school district to attend the Minisink Valley schools as tuition students at 50% of the annual tuition rate calculated by SED or as specified in employment terms and conditions.

Establishes substitute per diem employee rates for 2018-2019 as follows:

Teacher, certified and nurses	\$100 per day
Teacher, uncertified and licensed security aides	\$ 85 per day
Teacher, long-term – 30-60 days	\$125 per day
Teacher, long-term – 61 days +	\$150 per day
Classroom Aide	\$11.10 per hour
Greeter	\$11.10 per hour
Other titles	Prior Year's Step 1 Rate

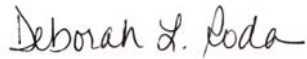
Establishes the 2018-2019 rates of pay for the following positions:

Greeter	\$11.40 per hour
Lifeguards	\$11.40 per hour
Pool Instructors	\$12.00 per hour
Head Pool Instructor	\$15.00 per hour
Head Pool Supervisor	\$21.00 per hour
Tutor	\$35.00 per hour
Chaperoning	\$50.00
Athletic Contest	\$50.00
Double Athletic Contest	\$75.00
All Day Tournaments (8+ hours)	\$150.00

Resolved, that the board of education, upon recommendation of the superintendent, establishes the meal reimbursement rates for approved expenses at \$8.00 for breakfast, \$10.00 for lunch, and \$20.00 for dinner.

A motion was made by Mr. Salamone, seconded by Mrs. Prezioso and unanimously carried to adjourn the reorganization meeting at 7:09 PM. (6-0)

Respectfully submitted,



Deborah L. Roda, District Clerk