

Minisink Valley Central School District
Board Meeting – June 16, 2016

A regular meeting of the Minisink Valley Central School District Board of Education was held in room 108 of the middle school auditorium on June 16, 2016.

BOE MEMBERS PRESENT: Mr. Joseph Flaherty, President
Mr. Shawn Cahill
Mr. William Cooper
Mrs. Kathlee DeRose
Mr. Alfred Gibbs
Mr. John Odland
Mrs. Catherine Prezioso
Mr. Paul Rickard
Mr. Thomas Salamone

DIST. PERSONNEL PRESENT: Mr. Brian C. Monahan, Superintendent of Schools
Mr. Christian Ranaudo, Asst. Supt. for Curr. & Instr.
Mr. Matthew Bourgeois, Asst. Supt. for Business
Mr. Michael Gillespie, Asst. Supt. for Human Resources
Mrs. Elizabeth Law, Director of Pupil Personnel
Ms. Deborah L. Roda, District Clerk

VISITORS: 72
PRESS: 0

President Flaherty called the meeting to order at 8:00 PM and the pledge of allegiance was recited.

Pledge

A motion was made by Mr. Cooper, seconded by Mrs. Prezioso and carried that the board of education, upon recommendation of the superintendent, approves the minutes of the regular meeting of the board of education of June 2, 2016. (7-0)

Minutes

President Flaherty welcomed comments from the community. There were none.

Visitors

Mr. Monahan gave details of high school graduation. He said, weather permitting, graduation will be held outdoors on Friday, June 24th at 6:00 p.m.

MRS. DEROSE ENTERED THE MEETING AT 8:04 PM.

Mr. Monahan introduced Mr. Timothy Bult, Director of Phys. Ed., Health, and Athletics, who gave a Power Point presentation regarding scholar athlete teams for the 2015-2016 school year. He said that twenty-one of twenty-three teams have earned scholar athlete status. Mr. Bult introduced Mrs. Kara Anderson-Winchell, girls' track coach. She said that the team has an overall average of 96.6. The coach and each team member were congratulated for their outstanding accomplishments and President Flaherty presented each with a certificate of excellence.

Kudos

MR. ODLAND ENTERED THE MEETING AT 8:13 PM.

Discussion regarding changing the start time of the board of education meetings. The board members would like to hold the July and August regular meetings of the board of education at 7:00 pm.

BOE
mtg.
time

A motion was made by Mr. Cooper, seconded by Mr. Gibbs, and unanimously carried that the board of education, upon recommendation of the superintendent, approves the retirement resignation of Rose Marie Schadt, school bus driver, assigned to the transportation department, effective 6/24/16. (9-0)

Retire

Mr. Monahan congratulated the retirees and read their names: Stanley Decker, Cathy Eurich, Jill Freytag, Gerald Gibbs, Diane Herkenham, Eileen Jacobs, Jeanne MacDonald, Monica Mann, Rochelle Matlofsky, Jamie Merlob, Julie Mott, Carol Nemeth, Patricia Offerman, Carol Reed, Mark Rogers, Rose Marie Schadt, Geary Seeley, Bruce Storms, Paula Tice, Paul Turse, Doris Uhrig, Theresa Yackel. Each retiree received an engraved marble apple. President Flaherty requested that the meeting recess at 8:15 PM for a brief reception to honor the retirees. The meeting resumed at 8:43 PM.

A motion was made by Mr. Salamone, seconded by Mr. Cahill, and unanimously carried that the board of education, upon recommendation of the superintendent, approves the following resignations: (9-0)

Resign

Kevin Rogers, school bus driver, assigned to the transportation department, effective 6/24/16.

Jeremy Cuebas, physical education teacher, assigned to the high school, effective 6/30/16.

Thomas Rickard, elementary teacher, assigned to the middle school, effective 6/30/16.

Patricia Close-Irwin, special education teacher, assigned to the high school, effective 6/30/16.

Kristin Smith, typist, assigned to the pupil personnel services office, effective 7/1/16.

A motion was made by Mr. Cooper, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, approves the unpaid leave of absence extension for Sandra Macaluso, school bus monitor, assigned to the transportation department, effective 6/11/16 and ending on 6/30/16. (9-0)

Leave

A motion was made by Mr. Odland, seconded by Mrs. DeRose, and unanimously carried that the board of education, upon recommendation of the superintendent, approves the probationary appointment of Patricia Close-Irwin, supervisor of special education, assigned to the district, for a four year probationary term, effective 7/1/16 with probation ending 6/30/20. Tenure Area: supervisor of special education. Certification: school district leader professional certificate. Salary at \$106, 000, compensation in accordance with the negotiated agreement between the AMVA and the BOE as listed. (9-0)

Appt.

A motion was made by Mr. Cahill, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, approves the following appointments: (9-0)

Alan Brown, probationary appointment as a physical education teacher, assigned to the high school, for a four year probationary term, effective 9/1/16 with probation ending 8/31/20, except to the extent required by educational law section 3012. In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year. Tenure Area: physical education. Certification: physical education initial certificate. Step 1 BA, compensation in accordance with the negotiated agreement between the MVTA and the BOE as listed.

Amber Dunn, probationary appointment as a school psychologist, assigned to the middle school, for a four year probationary term, effective 9/1/16 with probation ending 8/31/20. Special Subject Tenure Area: school psychologist. Certification: school psychologist provisional certificate. Step 1 MA,

compensation in accordance with the negotiated agreement between the MVTA and the BOE as listed.

Joanne Musselwhite, probationary appointment as a speech teacher, assigned to the middle school/ Otisville Elementary, for a four year probationary term, effective 9/1/16 with probation ending 8/31/20, except to the extent required by educational law section 3012. In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year. Special Subject Tenure Area: speech and hearing handicapped children. Certification: speech and language disabilities initial certificate. Step 1 MA, compensation in accordance with the negotiated agreement between the MVTA and the BOE as listed.

Jennifer Duggan, probationary appointment as a special education teacher, assigned to the high school, for a four year probationary term, effective 9/1/16 with probation ending 8/31/20, except to the extent required by educational law section 3012. In order to be granted tenure, a classroom teacher must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the classroom teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the teacher's probationary term for an additional year. Special Subject Tenure Area: special education. Certification: students with disabilities - grades 7-12 - social studies professional certificate. Step 1 MA, compensation in accordance with the negotiated agreement between the MVTA and the BOE as listed.

Kristin Smith, probationary appointment as a confidential secretary, assigned to the human resources office, effective 7/1/16 with probation ending 6/30/17. Salary at \$43,488, compensation in accordance with Board of Education policy 6305 (Non-Represented Employees Confidential-Managerial Class).

James Eckerson, probationary appointment as a custodial worker, assigned to the buildings and grounds department, effective 7/1/16 with probation ending 6/30/17. Step 1, compensation in accordance with the negotiated agreement between the CSEA and the BOE as listed.

Shavonne Hill, probationary appointment as a part time teacher aide, assigned to Otisville Elementary, effective 9/1/16 with probation ending 8/31/17. Step 1, compensation in accordance with the negotiated agreement between the CSEA and the BOE as listed.

2016 summer school appointments as listed, contingent upon enrollment.

2016 summer transportation appointments on the attached list.

2016 summer buildings and grounds appointments on the attached list.

2016 summer technology staff appointments on the attached list.

A motion was made by Mr. Cooper, seconded by Mrs. DeRose, and unanimously carried that the board of education, upon recommendation of the superintendent, terminates the employment of Lark Kuhta, senior typist, assigned to the intermediate school, effective at the close of business on 6/30/16. (9-0)

Term.

A motion was made by Mr. Gibbs, seconded by Mrs. DeRose, and unanimously carried that the board of education that the Board of Education hereby ratifies the terms of a Supplemental Memorandum of Agreement ("SMOA") dated June 3, 2016 between the District and the Minisink Valley Teachers' Association concerning the Annual Professional Performance Review for classroom teachers covered under Education Law Section 3012-d and Part 30-3 of the Regents' Rules. A copy of said SMOA, as

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presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting. (9-0)

A motion was made by Mr. Gibbs, seconded by Mrs. Prezioso, and unanimously carried that the board of education hereby ratifies the terms of a Supplemental Memorandum of Agreement (“SMOA”) dated June 3, 2016 between the District and the Minisink Valley Teachers’ Association concerning the formula for the development of transition scores for the purpose of Annual Professional Performance Review for classroom teachers covered under Education Law Section 3012-c and Part 30-3 of the Regents’ Rules. A copy of said SMOA, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting. (9-0)

A motion was made by Mr. Gibbs, seconded by Mrs. Prezioso, and unanimously carried that the board of education hereby ratifies the terms of a Supplemental Memorandum of Agreement (“SMOA”) dated June 14, 2016 between the District and the Association of Minisink Valley Administrators concerning the Annual Professional Performance Review for building principals covered under Education Law Section 3012-d and Part 30-3 of the Regents’ Rules. A copy of said SMOA, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting. (9-0)

A motion was made by Mr. Gibbs, seconded by Mrs. Prezioso, and unanimously carried that the board of education hereby authorizes the execution by the Board President, along with the Superintendent of Schools, of the District Certification Form for submission and resubmission, to the extent necessary, of the District’s Section 3012-d APPR Plan Document to the State Education Department for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Part 30-3 of the Rules of the Board of Regents. (9-0)

A motion was made by Mr. Odland, seconded by Mr. Rickard and unanimously carried that the board of education, having reviewed the minutes of the Committee on Preschool Special Education held on June 1, 2, 7, 8, 9 and 10 pertaining to student #14631, 23709, 24664, 23564, 24456, 24158, 24040, 23484, 23957, 23904, 24536, 23957 arranges for student placement as determined by the Committee on Preschool Special Education. (9-0)

CPSE

A motion was made by Mr. Cahill, seconded by Mrs. DeRose and unanimously carried that the board of education, having reviewed the minutes of the Committee on Preschool Special Education held on February 19, 24, 25, March 1, 9, 15, 18, April 26, 27, May 2, 4, 10, 12, 13, 17, 18, 23, 24, 25, 31 and June 1, 2, 6, 7, 8, 9 and 13 pertaining to students #23892, 22811, 19544, 23863, 23390, 22633, 20965, 21080, 18511, 24241, 22496, 18149, 19590, 19959, 19844, 20830, 18608, 19627, 18993, 20338, 21921, 22471, 18808, 21922, 22961, 15130, 18956, 17616, 23766, 18403, 19433, 18220, 12855, 19242, 19289, 15289, 14466, 18685, 19861, 20993, 20131, 13950, 23901, 24345, 24510, 24254, 23073, 16826, 22282, 15546, 14750, 18603, 21900, 18511, 15853, 17967, 14237, 19522, 19220, 22810, 24492, 22082, 22083, 23320, 16245, 16326, 23186, 19914, 23963, 24578, 24699, 16196, 20976, 17845, 19924, 19034, 19186, 16268, 23534, 23148, 23791, 24630, 24124, 24241, 24285, 21768, 21240, 24243, 19933 arranges for student placement as determined by the Committee on Special Education. (9-0)

CSE

A motion was made by Mrs. DeRose, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, accepts the claims auditor’s report for general fund warrant #36. (9-0)

Finance

A motion was made by Mr. Gibbs, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, awards and approves the following bids: (9-0)

Music Equipment and Supplies bid for the 2016-17 school year to the lowest responsible bidders on an “item by item” basis as per the bid document for a total award of \$37,879.19.

Science Equipment and Supplies bid for the 2016-17 school year to the lowest responsible bidders on an “item by item” basis as per the bid document for a total award of \$5,460.60.

Automotive Parts for the 2016-17 school year to the lowest responsible bidders on an “item by item” basis as per the bid document (based on estimated quantities) for a total award of \$206,551.67.

District’s participation in the 2016-17 Clarkstown Central School District Cooperative Fuel Bid, naming East River Energy, Inc. as the lowest responsible bidder to provide diesel fuel and kerosene based on the daily Oil Price Information Service (OPIS) pricing available at the Newburgh Terminal plus, fixed transportation costs for diesel fuel of .0237 per gallon and fixed transportation costs for kerosene of \$.25 per gallon.

A motion was made by Mr. Gibbs, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, awards the following reserve adjustments: (9-0)

- Funding the Tax Certiorari Reserve in an amount not to exceed \$1,985,000, exclusive of interest, as of June 30, 2016.

Current Tax Certiorari Reserve Balance:	\$1,069,238
Less: Current year Reserve Activity	(59,173)
Adjusted Tax Certiorari Reserve Balance	\$1,010,065
Add: Maximum Adjustment	974,935
Maximum Tax Certiorari Reserve - 6/30/16	\$1,985,000

- Funding the Employee Benefit Accrued Liability Reserve (EBALR) Fund (A867) in an amount not to exceed \$905,000. This reserve amount will be funded by reducing the “compensated balances” portion of the Unappropriated Fund Balance (A909).

Current EBLAR Reserve Balance:	\$602,486
Add: Maximum EBALR Adjustment	302,514
Maximum EBALR Reserve as of 6/30/16	\$905,000

- Funding the Reserve for Retirement Contributions Fund in an amount not to exceed \$2,180,000 as of June 30, 2016.

Current NYS Employee Retirement Reserve Balance:	\$3,265,223
Less: Retirement Reserve Appropriated for 2016-17	(1,087,656)
Adjusted Employee Retirement Reserve Balance	\$2,177,567
Add: Maximum Adjustment	2,433
Maximum Reserve as of 6/30/16	\$2,180,000

- Funding the Workers’ Compensation Reserve in an amount not to exceed \$1,205,000, exclusive of interest, as of June 30, 2016.

Current Workers’ Compensation Reserve Balance:	\$1,600,000
Less: Workers’ Comp Reserve Appropriated for 2016-17	(796,209)
Adjusted Workers’ Compensation Reserve Balance	\$803,791
Add: Maximum Adjustment	401,209
Maximum Reserve as of 6/30/16	\$1,205,000

- Funding the Unemployment Reserve in an amount not to exceed \$145,000, exclusive of interest, as of June 30, 2016.

Current Unemployment Reserve Balance:	\$154,334
Less: Current Year Unemployment Activity	(11,599)
Adjusted Unemployment Reserve Balance	\$142,735
Add: Maximum Adjustment	2,265
Maximum Unemployment Reserve as of 6/30/16	\$145,000

A motion was made by Mrs. DeRose, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, approves an increase in the school lunch prices for the 2016-17 school year by .05. Elementary lunch prices will increase from \$1.65 to \$1.70 while Middle School and High School lunch prices will increase from \$1.85 to \$1.90. (9-0)

A motion was made by Mrs. DeRose, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, approves a salary correction for Susan Kaczmar, confidential secretary to Human Resources, to step 5, \$45,450 retroactive to 7/22/15. (9-0)

A motion was made by Mr. Cooper, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, acknowledges receipt of the Treasurer’s Report for the month of May 2016. (9-0)

Mr. Monahan congratulated those employees with 100% attendance for the 2015-2016 school year. He thanked them for their dedication. The following employees received a certificate for perfect attendance: Erica Alders, Tina Anderson, Richard Budd, Jr., Cynthia Careccia, Megan Clark, Laura Mecocci, Peter DeMarco, Dennis Devine, Paul Dombal, Susan Farley, Tara Guyette, Diane Haak, Susan Helfrich, Gladys Higgins, Renee Hustins, Suzann Jacobs, Kap Jeon, Mary Kelly, Edward Kohler, Ellen Lain, Charles Lakeman, Kimberly Le Blanc, Ross Leopold, Matthew Mahoney, Marina Marando, Laura Martellaro, Debbie Martinez, Jennifer Meere, Tonya Newcomb, Bridget O’Mara-Green, Joseph Palazzo, Dominick Papa, Victoria Popstein, Pamela Reyer, David Roda, Jodi Roda, Michele Semco, George Soto, Diane Super, Cindy Tava, Susan White, William Wing, Phillip Yohe, Anne Zito, and Michael Zwicker.

Perfect Attn.

President Flaherty led a discussion regarding the board’s 2015-2016 Self Evaluation. The board members reviewed their goals set for the year.

Self Eval

Mr. Monahan announced that the first board meeting for 2016-2017 will be on Thursday, July 14th at 7:00 pm in room 108 of the middle school.

First BOE Mtg

President Flaherty expressed his interest in continuing as board president for the 2016-2017 school year.

Board Officers

Vice-president Cooper expressed his interest in continuing as board vice-president for the 2016-2017 school year.

Mr. Ranaudo gave a brief update regarding public relations in regards to the website, social media, etc. He said that he is currently working with the tech team and the information specialist to revamp the current website while the district waits for Capital Region BOCES to complete a web design for Minisink Valley. Mr. Ranaudo added that a Facebook page for the district is well under way and will be launched sometime in the summer.

Public Relations

Mr. Cooper, Mrs. DeRose, and Mr. Monahan attended the Scholarship Award ceremony. President Flaherty and Mr. Cooper attended the Athletic Awards night. President Flaherty and Mr. Monahan attended the Otisville elementary Field Day. Mr. Cahill and Mr. Monahan attended the intermediate school Field Day. Mr. Cahill gave kudos to Ms. Uhelsky for all of her hard work in organizing and executing the day for the students. Mrs. Prezioso attended the JROTC Awards night. Mr. Cooper announced that baccalaureate will be held on Monday evening at 7:00 pm. Mrs. DeRose announced that Project Graduation is in need of volunteers from 1 am – 4 am.

District Events

The board of education will hold a special meeting on June 22, 2016 for the purpose of awarding project bids.

Sp. Mtg.

A motion was made by Mrs. Prezioso, seconded by Mr. Gibbs and unanimously carried that the board of education enter into executive session at 9:12 PM to discuss employment histories of particular persons, contract negotiations with CSEA, and a matter made exempt under federal law, FERPA. (9-0)

Exec.

During executive session, the board discussed employment histories of particular persons, contract negotiations with CSEA, and a matter made exempt under federal law, FERPA.

A motion was made by Mr. Cooper, seconded by Mr. Salamone and unanimously carried to resume public session at 10:06 PM. (9-0)

A motion was made by Mrs. DeRose, seconded by Mrs. Prezioso, and unanimously carried that the board of education, upon recommendation of the superintendent, hereby suspends the requirements of Policy 1410, which policy calls for a second reading and second vote, and hereby adopts revised policy #6305 Non-Represented Employees Confidential – Managerial Class. (9-0)

Conf.
Sec'y

Discussion regarding board of education contacts.

MRS. DEROSE LEFT THE MEETING AT 10:12 PM.

There being no further business to come before the board, a motion was made by Mr. Cahill, seconded by Mrs. Prezioso and unanimously carried to adjourn the meeting at 10:16 PM. (9-0)

Adjourn.

Respectfully submitted,

Deborah L. Roda, District Clerk